



मेडी-केप्स विश्वविद्यालय, इन्दौर
Medi-Caps University, Indore

APPLICATION FORM FOR RETOTALLING /REVALUATION

(Candidate should carefully go through the rules printed on the back side of this form.)

- 1 Name of the Candidate : _____
- 2 Enrollment Number : _____
- 3 Particulars of the Examination
Programme/Branch : _____ Semester: _____
- 4 Course Code and Name for which Retotalling/ Revaluation is applied

| S.No. | Course Code | Name of the Course | Grade Obtained | Retotalling /Revaluation (specify for each course) |
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- 5 Contact Number : _____
- 6 Particulars of Fees Paid : _____
Receipt No. & Date : _____ Amount paid: _____

I agree to abide by the rules and regulations of the University.

Place:

Date:

Signature of the Applicant

Rules for Retotalling/ Revaluation

- 1. Retotalling/ Revaluation is to be applied within seven (07) days from the publication of result. Applications received after the specified period shall not be entertained.**
- 2. The Candidate is required to submit photocopy of admit card, grade sheet and receipt of the fees paid at the time of submission of application form.**
- 3. Fees for retotalling of marks per course is Rs. 100/ whereas the retotalling fees for all the courses is Rs. 250/.**
- 4. Fees for revaluation is Rs.500/ per course. A candidate can apply for revaluation in maximum two courses.**
- 5. A Candidate can apply for persuasion in any course if and only if he/ she had applied for the revaluation in the same course.**
- 6. Incomplete applications and the applications not adhering to the above rules will be cancelled.**